

## A. Profile of the Institution

1. Name and address of the institution: Shaheed Bhagat Singh College of Education, Kairon, Patti

2. Website URL :- [www.sbsedupatti.org](http://www.sbsedupatti.org)

3. for communication:

### Office

| Name                          | Telephone Number with STD Code | Fax No       | E-Mail Address   |
|-------------------------------|--------------------------------|--------------|--|
| Head/Principal                | 01851-210208                   | 01851-243468 | <a href="mailto:sbseducol@gmail.com">sbseducol@gmail.com</a> |
| Self - appraisal Co-ordinator | 01851-226333                   | 01851-243468 | dr.saritabhardwaj@gmail.com                                  |

### Residence

| Name                          | Telephone Number with STD Code | Mobile Number |
|-------------------------------|--------------------------------|---------------|
| Head/Principal                | 0181-2206293                   | 9872156910    |
| Self - appraisal Co-ordinator | -                              | 9815234589    |

#### 4. Location of the Institution:

Urban

Semi-urban

Rural

Any other (specifies and indicates)

5. Campus area in acres:

6. Is it a recognized minority institution?

Ye

No

#### 7. Date of establishment of the institution:

Month & Year

| MM | YYYY |
|----|------|
| 03 | 2007 |

#### 8. University/Board to which the institution is affiliated:

#### 9. Details of UGC recognition under sections 2(f) and 12(B) of the UGC Act.

Month & Year

2f

| MM | YYYY |
|----|------|
| -  | -    |

Month & Year

12B

| MM | YYYY |
|----|------|
| -  | -    |

10. **Type of Institution**

**a. By funding**

i. Government

ii. Grant-in-aid

iii. Constituent

iv. **Self-financed**

v. Any other (specify and indicate)

**b. By Gender**

i. Only for Men

ii. Only for Women

iii. **Co-education**

**c. By Nature** i. University Dept.

ii. IASE

iii. AutonomSous College

**iv. Affiliated College**

v. Constituent College

vi. Dept. of Education of Composite College

vii. CTE

viii. Any other (specify and indicate)

11. **Does the University / State Education Act have provision for autonomy?**

Yes

No

If yes, has the institution applied for autonomy?

Yes

No

## 12. Details of Teacher Education Programmes offered by the institution:

| Sl. No . | Level                    | Programme / Course | Entry Qualification | Nature of Award | Duration | Medium of instruction    |
|----------|--------------------------|--------------------|---------------------|-----------------|----------|--------------------------|
| i)       | Pre-primary              |                    |                     | Certificate     |          |                          |
|          |                          |                    |                     | Diploma         |          |                          |
|          |                          |                    |                     | Degree          |          |                          |
| ii)      | Primary/ Elementary      |                    |                     | Certificate     |          |                          |
|          |                          |                    |                     | Diploma         |          |                          |
|          |                          |                    |                     | Degree          |          |                          |
| iii)     | Secondary/ Sr. secondary |                    |                     | Certificate     |          |                          |
|          |                          |                    |                     | Diploma         |          |                          |
|          |                          | B.Ed               | Graduation          | Degree          | 1yrs     | English, Hindi , Punjabi |
| iv).     | Post Graduate            |                    |                     | Diploma         |          |                          |
|          |                          |                    |                     | Degree          |          |                          |
| v).      | Other (specify)          |                    |                     | Certificate     |          |                          |
|          |                          |                    |                     | Diploma         |          |                          |
|          |                          |                    |                     | Degree          |          |                          |

## 13. Give details of NCTE recognition (for each programme mentioned in Q.12 above)

| Level                    | Programme | Order No. & Date  | Valid upto | Sanctioned Intake |
|--------------------------|-----------|---|------------|-------------------|
| Pre-primary              |           |   |            |                   |
| Primary/Elementary       |           |   |            |                   |
| Secondary/ Sr. secondary | B.Ed      | F.NRC/NCTE/F-3/PB-149/11377<br>8 <sup>th</sup> Nov,2005 | PERMANENT  | 100 seats         |
| Post Graduate            |           |   |            |                   |
| Other (specify)          |           |   |            |                   |

## B) Criterion-wise inputs

### Criterion I: Curricular Aspects

**1. Does the Institution have a stated Vision**

|     |   |    |  |
|-----|---|----|--|
| Yes | ✓ | No |  |
|-----|---|----|--|

|     |   |    |  |
|-----|---|----|--|
| Yes | ✓ | No |  |
|-----|---|----|--|

**Mission**

|     |   |    |  |
|-----|---|----|--|
| Yes | ✓ | No |  |
|-----|---|----|--|

**Values**

|     |   |    |  |
|-----|---|----|--|
| Yes | ✓ | No |  |
|-----|---|----|--|

**Objectives**

**2. Does the institution offer self-financed programme(s)?**

|     |   |    |  |
|-----|---|----|--|
| Yes | ✓ | No |  |
|-----|---|----|--|

If yes,

**One**

**How many programmes?**

**49,000/-**

**a) Fee charged per programme**

**3. Are there programmes with semester system**

**No**

**Is the institution representing/participating in the curriculum development/ revision processes of the regulatory bodies?**

|     |  |    |   |
|-----|--|----|---|
| Yes |  | No | ✓ |
|-----|--|----|---|

**If yes, how many faculty are on the various curriculum development/vision committees/boards of universities/regulating authority.**

|  |
|--|
|  |
|--|

**4. Number of methods/elective options (programme wise)**

D.Ed.

|       |
|-------|
| ----- |
|-------|

B.Ed.

|   |
|---|
| 8 |
|---|

M.Ed. (Full Time)

|  |
|--|
|  |
|--|

M.Ed. (Part Time)

|  |
|--|
|  |
|--|

Any other (specify and indicate)

|       |
|-------|
| ----- |
|-------|

**5. Are there Programmes offered in modular form**

|     |  |    |                                     |
|-----|--|----|-------------------------------------|
| Yes |  | No | <input checked="" type="checkbox"/> |
|-----|--|----|-------------------------------------|

|        |       |
|--------|-------|
| Number | ----- |
|--------|-------|

**6. Are there Programmes where assessment of teachers by the students has been introduced ?**

There is no such specific program in the institution where teachers' performance is assessed by the students. However, the institution always encourages its pupil teachers to give their suggestion and feedback concerning their performance of teachers through various means such as feedback after model lessons, feedback performa at the end of the session.

|     |                                     |
|-----|-------------------------------------|
| YES | <input checked="" type="checkbox"/> |
|-----|-------------------------------------|

**7. Are there Programmes with faculty exchange/visiting faculty**

|     |                                     |    |  |
|-----|-------------------------------------|----|--|
| Yes | <input checked="" type="checkbox"/> | No |  |
|-----|-------------------------------------|----|--|

There is no specific faculty exchange /visiting faculty program in the institution. However, some of the faculty members of the institution are regularly invited as resource persons and guest speakers in various seminars/workshops in different educational institutions of the region.

**8. Is there any mechanism to obtain feedback on the curricular aspects from the**

- **Heads of practice teaching schools**
- **Academic peers**
- **Alumni**
- **Students**
- **Employers**

|     |                                     |    |  |
|-----|-------------------------------------|----|--|
| Yes | <input checked="" type="checkbox"/> | No |  |
| Yes | <input checked="" type="checkbox"/> | No |  |
| Yes | <input checked="" type="checkbox"/> | No |  |
| Yes | <input checked="" type="checkbox"/> | No |  |
| Yes | <input checked="" type="checkbox"/> | No |  |

**9. How long does it take for the institution to introduce a new programme within the existing system?**

**The Institution has well equipped infrastructure which enables it to introduce a new academic program almost immediately after obtaining the approval by the regulatory authorities.**

**10. Has the institution introduced any new courses in teacher education during the last three years?**

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

**College has got approval by NCTE vide office letter no. NRC/NCTE/NRCAPP-1608/206<sup>th</sup> meeting/2012/33263 dated 30<sup>th</sup> Oct, 2012 granting recognition for D.El.Ed for admission from session 2013-14 .approval from SCERT is in process.**

**11. Are there courses in which major syllabus revision was done during the last five years?**

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

|        |     |
|--------|-----|
| Number | One |
|--------|-----|

**Syllabus revision is done time to time by university in which our college teachers participate in their respective subject meetings/workshops. G.N.D.U has revised syllabus of B. Ed. & M. Ed. from session 2012-13.**

**12. Does the institution develop and deploy action plans for effective implementation of the curriculum?**

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

**13. Does the institution encourage the faculty to prepare course outlines?**

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

## **Criterion II: Teaching-Learning and Evaluation**

**1. How are students selected for admission into various courses?**

- a) Through an entrance test developed by the institution
- b) Common entrance test conducted by the

University/Government

- c) Through an interview
- d) Entrance test and interview
- e) Merit at the qualifying examination**
- f) Any other (specify and indicate)

*(If more than one method is followed, kindly specify the weightages)*

**2. Furnish the following information (for the previous academic year): ( 2011-12 )**

- a) Date of start of the academic year**
- b) Date of last admission**
- c) Date of closing of the academic year**
- d) Total teaching days**
- e) Total working days**

|                           |
|---------------------------|
| 1 <sup>st</sup> Sept,2011 |
| 8 <sup>th</sup> Sept,2011 |
| 31 <sup>st</sup> May,2012 |
| 167                       |
| 244                       |

**3. Total number of students admitted ( 2011-12 )**

| Programme         | Number of students |           |            | Reserved  |           |           | Open |   |            |
|-------------------|--------------------|-----------|------------|-----------|-----------|-----------|------|---|------------|
|                   | M                  | F         | Total      | M         | F         | Total     | M    | F | Total      |
| D.Ed.             |                    |           |            |           |           |           |      |   |            |
| <b>B.Ed.</b>      | <b>11</b>          | <b>89</b> | <b>100</b> | <b>01</b> | <b>08</b> | <b>09</b> | -    | - | <b>Nil</b> |
| M.Ed. (Full Time) |                    |           |            |           |           |           |      |   |            |
| M.Ed. (Part Time) |                    |           |            |           |           |           |      |   |            |

**4. Are there any overseas students?**

|     |  |    |                                     |
|-----|--|----|-------------------------------------|
| Yes |  | No | <input checked="" type="checkbox"/> |
|-----|--|----|-------------------------------------|

If yes, how many?

|    |
|----|
| NA |
|----|

**5. What is the 'unit cost' of teacher education programme? (Unit cost = total annual recurring expenditure divided by the number of students/ trainees enrolled). (2011-12 )**

- a) Unit cost excluding salary component

**30,175.67**

b) Unit cost including salary component

**49,000/-**

**6. Highest and Lowest percentage of marks at the qualifying examination considered for admission during the previous academic session (2011-12 )**

| Programmes        | Open           |                   | Reserved       |               |
|-------------------|----------------|-------------------|----------------|---------------|
|                   | Highest<br>(%) | Lowes<br>t<br>(%) | Highest<br>(%) | Lowest<br>(%) |
| D.Ed.             |                |                   |                |               |
| <b>B.Ed.</b>      | <b>67.67%</b>  | <b>50%</b>        | <b>61.63%</b>  | <b>45.92%</b> |
| M.Ed. (Full Time) |                |                   |                |               |
| M.Ed. (Part Time) |                |                   |                |               |

**7. Is there a provision for assessing students' knowledge and skills for the programme (after admission)?**

Yes

No

**8. Does the institution develop its academic calendar?**

Yes

No

See Annexure I

**9. Time allotted (in percentage)**

| Programmes        | Theory     | Practice<br>Teaching | Practicum  |
|-------------------|------------|----------------------|------------|
| D.Ed.             |            |                      |            |
| <b>B.Ed.</b>      | <b>70%</b> | <b>20%</b>           | <b>10%</b> |
| M.Ed. (Full Time) |            |                      |            |
| M.Ed. (Part Time) |            |                      |            |

## 10.Pre-practice teaching at the institution

a) Number of pre-practice teaching days

|   |   |
|---|---|
| 2 | 0 |
|---|---|

**There is provision of two skill periods per teaching subjects throughout the session for practice of micro lessons. Before moving to schools for practice teaching 12micro and 1 macro lessons has to be delivered by each student in simulation.**

b) Minimum number of pre-practice teaching

|   |   |
|---|---|
| 1 | 4 |
|---|---|

Lessons given by each student

## 11.Practice Teaching at School

a) Number of schools identified for practice teaching

|   |   |
|---|---|
| 1 | 0 |
|---|---|

b) Total number of practice teaching days

|   |   |
|---|---|
| 4 | 0 |
|---|---|

c) Minimum number of practice teaching lessons given by each student

|   |   |
|---|---|
| 8 | 0 |
|---|---|

## 12.How many lessons are given by the student teachers in simulation and pre-practice teaching in classroom situations?

|                              |
|------------------------------|
| No. of Lessons In simulation |
|------------------------------|

|               |
|---------------|
| <b>8+8=16</b> |
|---------------|

|                                      |
|--------------------------------------|
| No. of Lessons Pre-practice teaching |
|--------------------------------------|

|               |
|---------------|
| <b>8+8=14</b> |
|---------------|

## 13.Is the scheme of evaluation made known to students at the beginning of the academic session?

Yes

|                                     |
|-------------------------------------|
| <input checked="" type="checkbox"/> |
|-------------------------------------|

No

|  |
|--|
|  |
|--|

## 14.Does the institution provide for continuous evaluation?

Yes

|                                     |
|-------------------------------------|
| <input checked="" type="checkbox"/> |
|-------------------------------------|

No

|  |
|--|
|  |
|--|

## 15.Weightage (in percentage) given to internal and external evaluation

| Programmes        | Internal   | External   |
|-------------------|------------|------------|
| D.Ed.             |            |            |
| <b>B.Ed.</b>      | <b>20%</b> | <b>80%</b> |
| M.Ed. (Full Time) |            |            |
| M.Ed. (Part Time) |            |            |

## 16. Examinations

a) Number of sessional tests held for each paper 

|   |   |
|---|---|
| 0 | 2 |
|---|---|

b) Number of assignments for each paper 

|   |   |
|---|---|
| 0 | 2 |
|---|---|

## 17. Access to ICT (Information and Communication Technology) and technology.

|   | Yes | No |
|---|-----|----|
| Computers                                 | Yes | -- |
| Intranet                                  | -   | No |
| Internet                                  | Yes | -- |
| Software / courseware (CDs)               | Yes | -- |
| Audio resources                           | Yes | -- |
| Video resources                           | Yes | -- |
| Teaching Aids and other related materials | Yes | -- |
| Any other (specify and indicate)          |     |    |

## 18. Are there courses with ICT enabled teaching-learning process?

|     |   |    |  |
|-----|---|----|--|
| Yes | ✓ | No |  |
|-----|---|----|--|

## 19. Is there computer science as a subject?

|     |   |    |  |
|-----|---|----|--|
| Yes | ✓ | No |  |
|-----|---|----|--|

If yes, is it offered as a compulsory or optional paper?

Compulsory 

|   |
|---|
| ✓ |
|---|

      Optional 

|   |
|---|
| ✓ |
|---|

### Criterion III: Research, Consultancy and Extension

#### 1. Number of teachers with Ph. D and their percentage to the total faculty strength

|        |     |    |   |
|--------|-----|----|---|
| Number | 1/7 | 14 | % |
|--------|-----|----|---|

#### 2. Does the Institution have ongoing research projects?

|     |  |    |   |
|-----|--|----|---|
| Yes |  | No | ✓ |
|-----|--|----|---|

If yes, provide the following details on the ongoing research projects

| Funding agency | Amount (Rs) | Duration (years) | Collaboration, if any |
|----------------|-------------|------------------|-----------------------|
|                |             |                  |                       |
|                | NA          |                  |                       |
|                |             |                  |                       |
|                |             |                  |                       |

(Additional rows/columns may be inserted as per the requirement)

#### 3. Number of completed research projects during last three years.

|     |
|-----|
| N.A |
|-----|

#### 4. How does the institution motivate its teachers to take up research in education? (Mark ✓ for positive response and X for negative response)

- Teachers are given study leave
- Teachers are provided with seed money
- Adjustment in teaching schedule
- Providing secretarial support and other facilities
- Any other specify and indicate

|                  |
|------------------|
| ✓                |
| N.A              |
| ✓                |
| N.A              |
| LIBRARY FACILITY |

#### 5. Does the institution provide financial support to research scholars?

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

#### 6. Number of research degrees awarded during the last 5 years.

a. Ph.D.  Nil

b. M.Phil.  Nil

**7. Does the institution support student research projects (UG & PG)?**

Yes

No

**No Case found****8. Details of the Publications by the faculty (Last five years)**

Yes      No      Number

|   |            |          |          |
|---|------------|----------|----------|
| International journals                                      | <b>Yes</b> | <b>1</b> | <b>1</b> |
| National journals – referred papers<br>/Non referred papers | <b>Yes</b> | <b>1</b> | <b>3</b> |
| Academic articles in reputed magazines/news papers          | No         | -        | -        |
| Books   | <b>Yes</b> | <b>1</b> | <b>1</b> |
| Any other (specify and indicate)                            | _____      |          |          |

**9. Are there awards, recognition, patents etc received by the faculty?**

|     |   |    |                                     |
|-----|---|----|-------------------------------------|
| Yes | - | No | <input checked="" type="checkbox"/> |
|-----|---|----|-------------------------------------|

|        |     |
|--------|-----|
| Number | N.A |
|--------|-----|

**10. Number of papers presented by the faculty and students (during last five years):**

Faculty Students

**National seminars**

|   |
|---|
| 7 |
|   |
|   |

|   |
|---|
| - |
|   |
|   |

**International seminars****Any other academic forum****11. What types of instructional materials have been developed by the institution?**

(Mark '✓' for yes and 'X' for No.)

**Self-instructional materials**

**Print materials**

**Non-print materials (e.g. Teaching**

**Aids/audio-visual, multimedia, etc.)**

**Digitalized (Computer aided instructional material)**

**Question bank**

**Any other (specify and indicate)**

**12. Does the institution have a designated person for extension activities?**

Yes

No

If yes, indicate the nature of the post.

Full-time

Part-time

Additional charge

**13. Are there NSS and NCC programmes in the institution?**

Yes

No

**14. Are there any other outreach programmes provided by the institution?**

Yes

The institutions works in this area in the form of participation in campaigns against social evils, social awareness, social upliftment programmes like lohri celebration of girl child, widow blanket distribution,

**15. Number of other curricular/co-curricular meets organized by other academic agencies/NGOs on Campus**

Yes

Yes, a survey in collaboration with PRATHAM named ASER a national level NGO on primary education to compile annual status of education report 2012.

**16. Does the institution provide consultancy services?**

Yes

No

In case of paid consultancy what is the net amount generated during last three years.

Nil

**17. Does the institution have networking/linkage with other institutions/ organizations?**

|                     |      |
|---------------------|------|
| Local level         | Yes  |
| State level         | ---  |
| National level      | ---- |
| International level | ---- |

## Criterion IV: Infrastructure and Learning Resources

### 1. Built-up Area (in sq. mts.)

3300 Sq.mts

### 2. Are the following laboratories been established as per NCTE Norms?

|   |   |                             |
|---|---|-----------------------------|
| a) Methods lab                          | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| b) Psychology lab                       | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| c) Science Lab(s)                       | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| d) Education Technology lab             | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| e) Computer lab                         | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| f) Workshop for preparing teaching aids | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

### 3. How many Computer terminals are available with the institution?

20

### 4. What is the Budget allotted for computers (purchase and maintenance) during the previous academic year?

49,000/-

What is the Amount spent on maintenance of computer facilities during the previous academic year?(2011-12)

6510/-

6. What is the Amount spent on maintenance and upgrading of laboratory facilities during the previous academic year?

nil

7. What is the Budget allocated for campus expansion (building) and upkeep for the current academic session/financial year?

5,88000/-

8. Has the institution developed computer-aided learning packages?

Yes

No



9. Total number of posts sanctioned

Open Reserved

Teaching

| M | F | M | F |
|---|---|---|---|
| 2 | 5 | - | - |
| 2 | 1 | - | - |

Non-teaching

10. Total number of posts vacant

Open Reserved

s

Teaching

| M | F | M | F |
|---|---|---|---|
| 1 | 1 | - | - |
| - | - | - | - |

Non-teaching

11. a. Number of regular and permanent teachers (Gender-wise)

| Lecturers | M | F | M | F |
|-----------|---|---|---|---|
|           | 1 | 4 | - | - |

Readers

| Readers | M | F | M | F  |
|---------|---|---|---|----|
|         | - | - | - | -- |

b. Number of temporary/ad-hoc/part-time teachers (Gender-wise) -

Lecturers

Open Reserved

| Lecturers | M | F | M | F |
|-----------|---|---|---|---|
|           | 0 | 2 | - | - |

|  | M | F | M | F |
|--|---|---|---|---|
|  | - | - | - | - |

## Readers

## Professors

| M | F | M | F |
|---|---|---|---|
| - |   | - | - |

7

## 12. Teacher student ratio (program-wise)

| Programme         | Teacher student ratio |
|-------------------|-----------------------|
| D.Ed.             | -                     |
| <b>B.Ed.</b>      | <b>1:16</b>           |
| M.Ed. (Full Time) | -                     |
| M.Ed. (Part Time) | -                     |

### 13. a. Non-teaching staff

|           | Open   | Reserved |        |        |
|-----------|--------|----------|--------|--------|
| Permanent | M<br>2 | F<br>-   | M<br>- | F<br>1 |
| Temporary | -      | -        | -      | -      |

## b. Technical Assistants

## Permanent

| M | F | M | F |
|---|---|---|---|
| - |   | - | - |

## Temporary

| M | F | M | F |
|---|---|---|---|
| - |   | - | - |

#### **14. Ratio of Teaching – non-teaching staff**

2:1

**15. Amount spent on the salaries of teaching faculty during the previous academic session (% of total expenditure) (2011-12)**

**18,27534**

**16. Is there an advisory committee for the library?**

Yes

✓

No

**17. Working hours of the Library**

On working days

**8**

On holidays

--

During examinations

**8**

**18. Does the library have an Open access facility**

Yes

✓

No

**19. Total collection of the following in the library**

a. Books

**5050**

- Textbooks

**4762**

- Reference books

**288**

b. Magazines

**03**

e. Journals subscribed

**07**

- Indian journals

-

- Foreign journals

-

f. Peer reviewed journals

-

g. Back volumes of journals

-

h. E-information resources

-

- Online journals/e-journals

-

- CDs/ DVDs

-

- Databases

-

- Video Cassettes

-

- Audio Cassettes

-

20. Mention the

**Total carpet area of the Library (in sq. mts**

110.47 sq. mts

**Seating capacity of the Reading room**

50

21. Status of automation of Library

Yet to intimate

Partially automated

Fully automated

22. Which of the following services/facilities are provided in the library?

Circulation

Clipping

Bibliographic compilation

Reference

Information display and notification

Book Bank

Photocopying

Computer and Printer

Internet

Online access facility

Inter-library borrowing

Power back up

User orientation /information literacy

Any other (please specify and indicate)

23. Are students allowed to retain books for examinations?

|     |                                     |    |  |
|-----|-------------------------------------|----|--|
| Yes | <input checked="" type="checkbox"/> | No |  |
|-----|-------------------------------------|----|--|

24. Furnish information on the following

**Average number of books issued/returned per day**

20-30

**Maximum number of days books are permitted to be retained**

by students

14

by faculty

Whole session

**Maximum number of books permitted for issue**

for students

3

for faculty

15

**Average number of users who visited/consulted per month**

500

**Ratio of library books (excluding textbooks and book bank facility) to the number of students enrolled**

288:100

**25. What is the percentage of library budget in relation to total budget of the institution**

3%

**26. Provide the number of books/ journals/ periodicals that have been added to the library during the last three years and their cost.**

|                                    | <b>I<br/>2009-10</b> |                                | <b>II<br/>2010-11</b> |                                | <b>III<br/>2011-12</b> |                                |
|------------------------------------|----------------------|--------------------------------|-----------------------|--------------------------------|------------------------|--------------------------------|
|                                    | <b>Numbe<br/>r</b>   | <b>Total cost<br/>(in Rs.)</b> | <b>Number</b>         | <b>Total cost<br/>(in Rs.)</b> | <b>Numb<br/>er</b>     | <b>Total cost<br/>(in Rs.)</b> |
| Text books                         | <b>270</b>           | <b>42,399/-</b>                | <b>130</b>            | <b>44,941/-</b>                | <b>466</b>             | <b>71,682/-</b>                |
| Other books                        |                      |                                |                       |                                |                        |                                |
| Journals/<br>Periodicals           | <b>10</b>            | <b>2685/-</b>                  | <b>12</b>             | <b>5570/-</b>                  | <b>10</b>              | <b>3135</b>                    |
| Any others specify<br>and indicate | -                    | -                              | -                     | -                              | -                      |                                |

**Criterion V: Student Support and Progression****1. Programme wise “dropout rate” for the last three batches**

| <b>Programmes</b> | <b>Year 1<br/>2009-10</b> | <b>Year 2<br/>2010-11</b> | <b>Year 3<br/>2011-12</b> |
|-------------------|---------------------------|---------------------------|---------------------------|
| D.Ed.             | -                         | -                         | -                         |

|                   |           |            |            |
|-------------------|-----------|------------|------------|
| <b>B.Ed.</b>      | <b>04</b> | <b>Nil</b> | <b>Nil</b> |
| M.Ed. (Full Time) | -         | -          | -          |
| M.Ed. (Part Time) | -         | -          | -          |

**2. Does the Institution have the tutor-ward/or any similar mentoring system?**

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

If yes, how many students are under the care of a mentor/tutor?

|    |
|----|
| 20 |
|----|

**3. Does the institution offer Remedial instruction?**

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

**4. Does the institution offer Bridge courses?**

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

**5. Examination Results during past three years (provide year wise data)**

|  | UG  |               |                | PG |    |     | M. Phil |    |     |
|--|---|---------------|----------------|----|----|-----|---------|----|-----|
|  | I<br>2009-<br>10  | II<br>2010-11 | III<br>2011-12 | I  | II | III | I       | II | III |
| <b>Pass percentage</b>                                 | <b>100</b>  | <b>100</b>    | <b>100</b>     | -  | -- | -   | -       | -  | -   |
| <b>Number of first classes</b>                         | <b>84</b>   | <b>89</b>     | <b>92</b>      | -  | -- | -   | -       | -  | -   |
| <b>Number of distinctions</b>                          | <b>19</b>   | <b>09</b>     | <b>02</b>      | -  | -  | -   | -       | -  | -   |
| <b>Exemplary performances(positions in university)</b> | <b>3<sup>rd</sup><br/>5<sup>th</sup><br/>8<sup>th</sup><br/>15<sup>th</sup></b> | -             | -              | -  | -  | -   | -       | -  | -   |

**6. Number of students who have passed competitive examinations during the last three years (provide year wise data)**

NET

SLET/SET

Any other (specify and indicate) TET

| I | II | III |
|---|----|-----|
|   |    |     |
|   |    |     |
| 1 | 1  | 1   |

TET and CTET has been introduced in 2010-11, TET not conducted in 2011-12

**7. Mention the number of students who have received financial aid during the past three years.**

| Financial Aid                           | I 2009-10 | II 2010-11 | III 2011-12 |
|---|-----------|------------|-------------|
| Merit Scholarship                       | 1         | 1          | 1           |
| Merit-cum-means scholarship             | -         | -          | -           |
| Fee concession                          | -         | -          | -           |
| Loan facilities                         | -         | -          | -           |
| Scholarship for Poor and needy students | 1         | 1          | 1           |

**8. Is there a Health Centre available in the campus of the institution?**

Yes  No

**9. Does the institution provide Residential accommodation for:**

|                    |     |   |    |  |
|--------------------|-----|---|----|--|
| Faculty            | Yes | ✓ | No |  |
| Non-teaching staff | Yes | ✓ | No |  |

## **10. Does the institution provide Hostel facility for its students?**

Yes ✓ No

If yes, number of students residing in hostels(2012-13)

Men Nil

## Women 4

## 11. Does the institution provide indoor and

## outdoor sports facilities?

## Sports fields

## Indoor sports facilities

## Gymnasium

|     |   |    |   |
|-----|---|----|---|
| Yes | ✓ | No |   |
| Yes | ✓ | No |   |
| Yes |   | No | ✓ |

**12. Availability of rest rooms for Women**

|     |   |    |  |
|-----|---|----|--|
| Yes | ✓ | No |  |
|-----|---|----|--|

**13. Availability of rest rooms for men**

|     |   |    |  |
|-----|---|----|--|
| Yes | ✓ | No |  |
|-----|---|----|--|

**14. Is there transport facility available?**

|     |   |    |  |
|-----|---|----|--|
| Yes | ✓ | No |  |
|-----|---|----|--|

**15 Does the Institution obtain feedback from students on their campus experience?**

|     |   |    |  |
|-----|---|----|--|
| Yes | ✓ | No |  |
|-----|---|----|--|

**16. Give information on the Cultural Events (Last year data) in which the institution participated/organized . (2011-12)**

|  | Organised |    |        | Participated |    |        |
|--|-----------|----|--------|--------------|----|--------|
|  | Yes       | No | Number | Yes          | No | Number |
| Inter-collegiate                       | Yes       |    | 1      | Yes          |    | 1      |
| Inter-university                       | -         | -  | -      | -            | -  | -      |
| National                               | -         | -  | -      | -            | -  | -      |
| Any other<br>(specify and<br>indicate) | -         | -  | -      | -            | -  | -      |

(Excluding college day celebration)

**17. Give details of the participation of students during the past year at the university, state, regional, national and international sports meets.**

|               | Participation of students<br>(Numbers) | Outcome<br>(Medal achievers) |
|---------------|--|------------------------------|
| State         | -                                      | -                            |
| Regional      | -                                      | -                            |
| National      | -                                      | -                            |
| International | -                                      | -                            |

**18. Does the institution have an active Alumni Association?**

|     |   |    |  |
|-----|---|----|--|
| Yes | ✓ | No |  |
|-----|---|----|--|

If yes, give the year of establishment

Session 2012-13

**19. Does the institution have a Student Association/Council?**

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

**20. Does the institution regularly publish a college magazine?**

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

**21. Does the institution publish its updated prospectus annually?**

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

**22. Give the details on the progression of the students to employment/further study (Give percentage) for last three years**

|                    | (%)2009-10 | (%)2010-11 | (%)2011-12 |
|--------------------|------------|------------|------------|
| Higher studies     | 27         | 35         | 38         |
| Employment (Total) | -          | -          | -          |
| Teaching           | 22         | 20         | 34         |
| Non teaching       | -          | -          | -          |

**23. Is there a placement cell in the institution?**

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

If yes, how many students were employed through placement cell during the past three years.

| 1 | 2 | 3 |
|---|---|---|
|   |   |   |

**24. Does the institution provide the following guidance and counselling services to students?**

Yes      No

- Academic guidance and Counseling
- Personal Counseling
- Career Counseling

|                          |   |                          |
|--------------------------|---|--------------------------|
| <input type="checkbox"/> | ✓ | <input type="checkbox"/> |
| <input type="checkbox"/> | ✓ | <input type="checkbox"/> |
| <input type="checkbox"/> | ✓ | <input type="checkbox"/> |

**Criterion VI: Governance and Leadership**

**1. Does the institution have a functional Internal Quality Assurance Cell (IQAC) or any other similar body/committee**

Yes

 ✓

No

**2. Frequency of meetings of Academic and Administrative Bodies: (2011-12)**

|   |                                       |
|---|---------------------------------------|
| Governing Body/management   | 02<br>Number may increase as per need |
| Staff council   | 02                                    |
| IQAC/or any other similar body/committee  | 02                                    |
| Internal Administrative Bodies contributing to quality improvement of the institutional processes. (mention only for three most important bodies) | 09                                    |

**3. What are the Welfare Schemes available for the teaching and non-teaching staff of the institution?**

Loan facility

|     |  |    |   |
|-----|--|----|---|
| Yes |  | No | ✓ |
|-----|--|----|---|

Medical assistance

|     |   |    |  |
|-----|---|----|--|
| Yes | ✓ | No |  |
|-----|---|----|--|

Insurance

|     |  |    |   |
|-----|--|----|---|
| Yes |  | No | ✓ |
|-----|--|----|---|

Other (specify and indicate)

|     |  |    |  |
|-----|--|----|--|
| Yes |  | No |  |
|-----|--|----|--|

**4. Number of career development programmes made available for non-teaching staff during the last three years**

|   |   |   |
|---|---|---|
| - | 0 | 2 |
|---|---|---|

**5. Furnish the following details for the past three years**

**a. Number of teachers who have availed the Faculty Improvement Program of the UGC/NCTE or any other recognized organization**

|   |
|---|
| 2 |
|---|

**b. Number of teachers who were sponsored for professional development programmes by the institution**

National

|   |   |   |
|---|---|---|
| - | - | - |
|---|---|---|

International

|   |   |   |
|---|---|---|
| - | - | - |
|---|---|---|

**c. Number of faculty development programmes organized by the Institution:**

|     |  |  |
|-----|--|--|
| one |  |  |
|-----|--|--|

**d. Number of Seminars/ workshops/symposia on Curricular development, Teaching-learning, Assessment, etc. organised by the institution**

|    |  |  |
|----|--|--|
| 01 |  |  |
|----|--|--|

**e. Research development programmes attended by the faculty**

|   |  |  |
|---|--|--|
| - |  |  |
|---|--|--|

**f. Invited/endowment lectures at the institution**

|   |  |  |
|---|--|--|
| 7 |  |  |
|---|--|--|

Any other area (specify the programme and indicate)

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

**6. How does the institution monitor the performance of the teaching and non-teaching staff?**

**a. Self-appraisal**

|     |   |    |  |
|-----|---|----|--|
| Yes | ✓ | No |  |
|-----|---|----|--|

**b. Student assessment of faculty performance**

|     |   |    |  |
|-----|---|----|--|
| Yes | ✓ | No |  |
|-----|---|----|--|

**c. Expert assessment of faculty performance**

|     |   |    |  |
|-----|---|----|--|
| Yes | ✓ | No |  |
|-----|---|----|--|

|     |   |    |  |
|-----|---|----|--|
| Yes | ✓ | No |  |
|-----|---|----|--|

d. Combination of one or more of the above

e. Any other (specify and indicate)

|     |  |    |   |
|-----|--|----|---|
| Yes |  | No | ✓ |
|-----|--|----|---|

**7. Are the faculty assigned additional administrative work?**

|     |   |    |  |
|-----|---|----|--|
| Yes | ✓ | No |  |
|-----|---|----|--|

If yes, give the number of hours spent by the faculty per week

**8. Provide the income received under various heads of the account by the institution for previous academic session**

|                                  |                      |
|----------------------------------|----------------------|
| Grant-in-aid                     | N.A                  |
| Fees                             | 49.000/- per student |
| Donation                         | -                    |
| Self-funded courses              | -                    |
| Any other (specify and indicate) | -                    |

**9. Expenditure statement (for last two years)**

|   | <b>2010-11</b> | <b>%</b> | <b>2011-12</b> | <b>%</b> |
|---|----------------|----------|----------------|----------|
| Total sanctioned Budget   | 4900000        |          | 4900000        |          |
| % spent on the salary of faculty  | 13,20457       | 26.94%   | 18,27534       | 37.29%   |
| % spent on the salary of non-teaching employees   | 4,26854        | 8.71%    | 448199         | 9.14%    |
| % spent on books and journals   | 14120          | 0.29%    | 7645           | 0.015%   |
| % spent on developmental activities (expansion of building)                                     | 4130           | 0.08%    | 30240          | 0.61%    |
| % spent on telephone, electricity and water   | 52789          | 1.07%    | 63264          | 1.29%    |
| % spent on maintenance of building, sports facilities, hostels, residential complex and student | 11631          | 0.23%    | 282625         | 5.76%    |

|   |          |        |          |        |
|---|----------|--------|----------|--------|
| amenities, etc.   |          |        |          |        |
| % spent on maintenance of equipment, teaching aids, contingency etc.  | 95167    | 1.94%  | 76153    | 1.55%  |
| % spent on research and scholarship (seminars, conferences, faculty development programs, faculty exchange, etc.) | 1900     | 0.038% | 31619    | 0.64%  |
| % spent on travel   | 21683    | 0.44%  | 7565     | 0.15%  |
| Any other (specify and indicate)  | 10,10089 | 20.61% | 917966   | 18.73% |
| Total expenditure incurred  | 29,58820 | 60.38% | 36,92810 | 75.36% |

**10. Specify the institutions surplus/deficit budget during the last three years? (specify the amount in the applicable boxes given below)**

|                | Surplus in Rs. | Deficit in Rs. |
|----------------|----------------|----------------|
| <b>2009-10</b> | 7.04752        | -              |
| <b>2010-11</b> | 25,61849       | -              |
| <b>2011-12</b> | 12,45229.50    | -              |

**11. Is there an internal financial audit mechanism?**

Yes  No

**12. Is there an external financial audit mechanism?**

Yes  No

**13. ICT/Technology supported activities/units of the institution:**

|                 |     |   |    |  |
|-----------------|-----|---|----|--|
| Administration  | Yes | ✓ | No |  |
| Finance         | Yes | ✓ | No |  |
| Student Records | Yes | ✓ | No |  |

|  |     |   |    |   |
|--|-----|---|----|---|
| Career Counselling                     | Yes |   | No | ✓ |
| Aptitude Testing                       | Yes |   | No | ✓ |
| Examinations/Evaluation/<br>Assessment | Yes | ✓ | No |   |
|  | Yes | ✓ | No |   |

**14. Does the institution have an efficient internal co-ordinating and monitoring mechanism?**

Yes

No

**15. Does the institution have an inbuilt mechanism to check the work efficiency of the non-teaching staff?**

Yes

No

**16. Are all the decisions taken by the institution during the last three years approved by a competent authority?**

Yes

No

**17. Does the institution have the freedom and the resources to appoint and pay temporary/ adhoc / guest teaching staff?**

Yes

No

**18. Is a grievance redressal mechanism ~~in vogue~~ in the institution?**

a) for teachers

b) for students

c) for non - teaching staff

**19. Are there any ongoing legal disputes pertaining to the institution?**

Yes

No

**20. Has the institution adopted any mechanism/process for internal academic audit/quality checks?**

Yes

No

**21. Is the institution sensitised to modern managerial concepts such as strategic planning, teamwork, decision-making, computerisation and TQM?**

Yes

No

## **Criterion VII: Innovative Practices**

**1. Does the institution has an established Internal Quality Assurance Mechanisms ?**

Yes

No

**2. Do students participate in the Quality Enhancement of the Institution?**

Yes

No

**3. What is the percentage of the following student categories in the institution?(2012-13)**

|   | <b>Category</b>                         | <b>Men</b> | <b>%</b> | <b>Women</b> | <b>%</b> |
|---|---|------------|----------|--------------|----------|
| a | SC                                      | 2          | 2%       | 6            | 6%       |
| b | ST                                      | -          | -        | -            | -        |
| c | OBC/BC                                  | 1          | 1%       | 2            | 2%       |
| d | Physically challenged                   | -          | -        | -            | -        |
| e | General Category                        | 8          | 8%       | 77           | 77%      |
| f | Rural                                   | 8          | 8%       | 27           | 27%      |
| g | Urban                                   |            |          |              |          |
| h | Any other ( specify)<br>Sports Category | -          | -        | 1            | 1%       |

|   |     |   |    |   |    |
|---|-----|---|----|---|----|
| i | BOA | 2 | 2% | 1 | 1% |
|---|-----|---|----|---|----|

**4. What is the percentage of the staff in the following category ?**

|   | Category              | Teaching staff | %    | Non-teaching staff | %   |
|---|-----------------------|----------------|------|--------------------|-----|
| a | SC                    | -              | -    | -                  | -   |
| b | ST                    | -              | -    | -                  | -   |
| c | OBC/BC                | -              | -    | 1                  | 33% |
| d | Women                 | 4              | 57%  | -                  | -   |
| e | Physically challenged | -              | -    | -                  | -   |
| f | General Category      | 7              | 100% | 2                  | 66% |
| g | Any other ( specify)  | -              | -    | -                  | -   |

**5. What is the percentage incremental academic growth of the students for the last two batches?**

| Category              | At Admission       |                     | On completion of the course |                     |
|-----------------------|--------------------|---------------------|-----------------------------|---------------------|
|                       | Batch I<br>2010-11 | Batch II<br>2011-12 | Batch I<br>2010-11          | Batch II<br>2011-12 |
| SC                    | 50                 | 54.54               | 61.54                       | 64.2                |
| ST                    | -                  | -                   | -                           | -                   |
| OBC                   | -                  | -                   | -                           | -                   |
| Physically challenged | -                  | -                   | -                           | -                   |
| General Category      | 53.29              | 53.38               | 66.27                       | 68.8                |

|                      |   |   |   |   |
|----------------------|---|---|---|---|
| Rural                | - | - | - |   |
| Urban                | - | - | - | - |
| Any other ( specify) | - | - | - | - |